



AGENDA

4th Project Meeting – Targoviste, Romania

13rd – 17rd of March 2013

First day, 13rd of March 2013	
Location: Tolea Hotel, Linistei Str. No. 28 – 30	
9:00 – 19:00	Arrival of the participants
19:30 – 20:30	Welcome dinner
Second day, 14rd of March 2013	
Location: Tolea Hotel, Linistei Str., No. 28 – 30	
9:30 – 9:45	Official Welcome and Introduction <div style="text-align: right;">SUSTAIN Local Coordinator – Ana-Maria Suduc Vice-rector of the Valahia University of Targoviste – Laura Monica Gorghiu</div>
9:45 – 10:30	Discussion regarding evaluator comments from the LLP Progress Report Assessment Sheet <div style="text-align: right;">Project Coordinator - Zuhail Y. Doğan</div>
10:30 – 11:30	Conversation about the project deliverables, deadlines and pending tasks <div style="text-align: right;">Project Coordinator - Zuhail Y. Doğan</div>
11:30 – 12:00	Coffee Break
12:00 – 14:00	Visit at “Lady Balasa” Arts High School, Targoviste <div style="text-align: right;">All partners</div>
14:00 – 15:30	Lunch Break
15:30 – 16:15	Evaluation of the project process and deliverables by external evaluator <div style="text-align: right;">External Evaluator - Verina Petrova</div>
16:15 – 16:45	Coffee Break
16:45 – 17:30	Test implementation stage in partner countries (1) <ul style="list-style-type: none"> • Experts’ Reports of the test implementation in partner countries (15 min PowerPoint presentation of project experts) <div style="text-align: right;">All Partners</div>
20:00 – 21:00	Dinner



Third day, 15th of March 2013	
Location: Tolea Hotel, Linistei Str. No. 28 – 30	
9:30 – 10:30	Test implementation stage in partner countries (2) <ul style="list-style-type: none"> • Evaluation and selection process of the lesson plans • Planning the peer coaching in partner countries <p style="text-align: right;">All Partners</p>
10:30 – 11:50	Defining the content and structure of project booklet Planning the ITTC in Turkey <ul style="list-style-type: none"> • Accommodation, number and profile of the participants • Design and agenda of the ITTC <p style="text-align: right;">TR & IT Partners</p>
11:50 – 12:10	Coffee Break
12:10 – 13:00	Updating the SUSTAIN website & platform <p style="text-align: right;">RO Partner</p>
13:00 – 15:00	Lunch Break
15:00 – 16:00	Planning the “Approbation with the Teachers” seminar <ul style="list-style-type: none"> • Feedback on the template proposed by Italian partner • Planning the content, structure, participants and dates for the seminar • Defining the role of RO partner during one day seminar in partner countries <p style="text-align: right;">IT Partner</p>
16:00 – 16:20	Coffee Break
16:20 – 17:30	Financial and administrative issues. <ul style="list-style-type: none"> • Recommendation for the second interim report <p style="text-align: right;">Project Coordinator - Zuhay Y. Doğan</p>
20:00 – 21:00	Dinner
Forth day, 16th of March 2013	
Location: Tolea Hotel, Linistei Str. No. 28 – 30	
9:30 – 11:00	Discussing the dissemination and exploitation activities. <ul style="list-style-type: none"> • 2nd issue of SUSTAIN Newsletter and call for ITTC • School Notifications • Pre-preparations for the BIENNIAL, deadline for the collecting Biennial products. • Links with the running projects <p style="text-align: right;">All Partners</p>



11:00 – 11:30	Coffee Break
11:30 – 13:00	Meeting with the teachers. Peer coaching session. All Partners
13:00 – 15:00	Lunch Break
15:00 – 20:00	Cultural activities
20:00 – 21:00	Dinner
Fifth day, 17rd of March 2013	
Location: Tolea Hotel, Linistei Str. No. 28 – 30	
9:00 – 20:00	Departure of the participants